**DATE: Wednesday 18 August. 2021**

**TIME: 19.00 hrs**

**LOCATION: West Tanfield Memorial Hall**

**PRESENT:** Councillors David Dumbleton (Chairman), Peter Hull (Vice Chair), Peter Leonard, and Judi

Horner.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** County Councillor John Weighell and a representative from North Yorkshire Police.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or requests for dispensation

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from Laura Wildwood and District Councillor David Webster.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meeting held on 28 April 2021; meetings held on

5 May 2021 the Parish Meeting and Annual Parish Council Meeting, plus the minutes from the meeting on

14 July, 2021 were agreed as a true record and signed by David Dumbleton, the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
   1. Community Infrastructure Levy (CIL) – The Parish Council agreed to award the following CIL funding:

Funding to St Nicholas C of E Primary School £3000.00 towards resources and furniture for the classroom.

Funding and running costs for the Parish website £1485.00.

* 1. Making a Difference Grant – To consider any future projects if funding is available, again from this fund.
  2. Parish Council New Website – To note the Parish Council new website is up and running.
  3. Speed/weight restrictions on the roads in the Parish – The matter has been discussed on a number of occasions at

the Parish Council meetings. After discussions with those in attendance and taking into account concerns from

people living in the Parish the following was agreed. The Parish Clerk to complete the 95 Alive report and submit

this to the Police. The Parish Clerk to write to North Yorkshire County Council Highways to see if a representative

can attend a Parish Council meeting in the near future, to discuss the concerns of the speed limits in West Tanfield

and Nosterfield. With regards to the matter of no weight restriction limits on the B626, the road down into

West Tanfield, passed the village school on to the roundabout, the Parish Council agreed not to request any changes.

1. **REPORTS FROM PARISH REPRESENTATIVES –** A representative from North Yorkshire Police attended the meeting

and shared the report covering recent crime in the area and some advice on reporting poaching. The police stressed the need

for everyone to be vigilant and to report any suspicious activity.

1. **FINANCIALS**
   1. The Parish Council approved the bank balance at 30 June, 2021.

|  |  |  |
| --- | --- | --- |
| **Bank Balances as at 30/06/2021** | | |
| NatWest Current a/c - \*\*\*\*4884 |  | £11,544.87 |
| NatWest Business Reserve a/c - \*\*\*\*2668 | | £28,143.34 |
| **TOTAL** | | **£39,688.21** |
| **Payments to be approved and recorded:** | | |
| *Payee* | *Details* |  |
| DTMS | Nosterfield Fence Repair | £360.00 |
| Martek Life Care | Defibrillator Pads | £147.59 |
| HMRC | March Wages | £50.00 |
| AECarter | March Expenses | £81.82 |
| AECarter | Clerks Wages March | £199.30 |
| Wel Medical | Defibrillator Pads | £93.54 |
| YLCA | Membership | £218.00 |
| West Tanfield Bowling Club | CIL Donation | £1,500.00 |
| HMRC | April Wages | £49.80 |
| AECarter | Clerks Wages April | £199.50 |
| AECarter | Clerks Expenses April | £65.20 |
| DTMS | Caretaker Duties March/April | £244.80 |
| SLCC | Membership | £65.00 |
| WJPS Software | Website design | £477.00 |
| Defib Warehouse | Defibrillator Pads | £52.74 |
| YLCA | Training Transparency Code | £15.00 |
| JCS Services | Grass Cutting in the Parish April | £190.00 |
| Hambleton Community Action | Internal Audit | £160.00 |
| HMRC | May Wages | £62.60 |
| AECarter | Clerks Wages May | £250.41 |
| Ryman Stationary | Ink Cartridges - Computer | £52.47 |
| AECarter | Clerks Expenses May | £62.00 |
| JCS Services | Grass Cutting in the Parish May | £240.00 |
| Zurich Municipal | Insurance | £347.26 |
| **TOTAL** |  | **£5,184.03** |
| **Receipts to be recorded:** |  |  |
| *Received From* | *Details* |  |
| Hambleton District Council | Precept | £4,094.00 |
| **TOTAL** |  | **£4,094.00** |

* 1. Payments made and monies received prior to or at this meeting.

No payments made or monies received at this meeting.

1. **INSURANCE –** To note the Parish Council insurance has been renewed with, Zurich Municipal, a three-

year contact, at a cost of £347.26 per annum.

1. **PLANNING AND DEVELOPMENT**

10.1 To consider any applications and agree responses to the consultations being carried out by the planning authority:

None received.

10.2 No updates or decisions on applications, appeals and enforcement investigations received since the last meeting.

1. **COUNCIL DOCUMENTS – The** Complaints Procedure and Disciplinary Policy, were both reviewed at the meeting.

The Complaints procedure was adopted at the meeting. However further clarity has been requested with regards to the

Disciplinary procedure, this will be brought to a later Parish Council Meeting.

1. **PLATINUM JUBILEE WEEKEND 2-5 JUNE, 2022 –** To note the date of the Celebrations for the Platinum Jubilee

Weekend. Christopher Bourne-Arton is looking at events for the weekend. The parish Council has been approached by

North Stainley and with Sleningford Parish Council to potentially have a joint venture/beacon, the contact details have

been passed to Christopher.

1. **CORRESPONDENCE –** The Clerk reported on items received in mid-July to mid-August, as previously circulated

to the Chair and Councillors. Correspondence to note. The latest copy of the White Rose Newsletter, from Yorkshire Local

Council Association, the letter from North Yorkshire County Council with regards to the local government reorganisation in

North Yorkshire, the flyers re the Yorbus Roadshow and notification that the bin in Nosterfield play area needs replacing

as it is corroded.

1. **PARISH COUNCIL EMAIL ADDRESS** – Note the Parish Council email address is changing to

[clerk@tanfieldpc.co.uk](mailto:clerk@tanfieldpc.co.uk), this will be from the 1 September, 2021.

1. **NEXT MEETINGS -** The dates of the next meetings areWednesday 27 October, 2021 and Wednesday 27 September, 2021,

Ordinary Parish Council Meetings, location West Tanfield Village Hall. The meetings will commence at 7 pm.

**16. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Defibrillator Training

Speeding in the Parish

Consider the Parish Council Bank Accounts.

Meeting closed at 19.55 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**