**DATE: Wednesday 23 November, 2022**

**TIME: 19.00 hrs**

**LOCATION: Tanfield Village Hall.**

**TIME: 19.00 hrs**

**LOCATION: West Tanfield Memorial Hall**

**PRESENT:** Councillors David Dumbleton (Chair), Peter Leonard, Peter Hull and Judi Horner.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** Representative from North Yorkshire Police and Brenda Raw, Chair of the Village Hall Committee.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

 Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

 There were no declarations of interest or requests for dispensation.

1. **PUBLIC QUESTIONS OR STATEMENTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from Hambleton District Councillor David Webster.

1. **MINUTES OF PREVIOUS MEETING –** The minutes of the meeting held on 19 October, 2022, were agreed and signed

 by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
	1. Community Infrastructure Levy (CIL) – No new applications received.
	2. Making a Difference Grant – funding application for 2022/23 will see additional all-inclusive play equipment added

 to the swing park in Nosterfield. The project needs to be completed by Feb 2023.

1. **REPORTS FROM PARISH REPRESENTATIVES**
	1. Report from North Yorkshire Police - A representative from North Yorkshire Police attended the meeting

and shared figures of recent crime in the area, over the last few months and some advice on home security.

(The information on Home Security is from the Police Website) and has been added to the Parish Council

noticeboards for information.

* 1. Report from Village Hall Committee – An update from the Chair: bookings are going well, badminton is now taking

 place three days a week. Due to the increase costs in electricity, there has been a need to increase the cost to hire

 the hall. The Hall has had a wasp invasion and the wasps are being treated to remove the nest. The Chair reported

 that the petanque club is now up and running, unfortunately there has been some damage to the petanque pitch, it is

 though this was a one-off incident; the police have been made aware. Brenda outlined that was a request from the

 petanque club to the Parish Council for a sign to state no dogs allowed in the swing park. The Parish Councillors

 did not feel this was necessary as dogs can entre any of the swing parks in the Parish, none are fenced off to prevent this.

1. **GRASS CUTTING CONTRACT –** The contractors for the grass cutting are to commence the third year of a three-year

contract in 2023. Depending upon weather conditions the contractors may commence cutting the grass late March in 2023.

 The contractors worked hard in 2022 to keep on top of the grass cutting, a difficult year with the weather conditions.

 The contractors have been asked to strim under the bench at the bottom of Thornborough Village.

1. **NATIONAL SALARY PAY AWARD -** To note the pay award for 2022, NALC national Salary Scales, has been agreed

and will be backdated to 1 April 2022.

**10.** **FINANCIALS**

* 1. The Parish Council approved the bank balance at 31 October, 2022.

|  |  |
| --- | --- |
| **Payments to be approved and recorded:**  |  |
| *Payee* | *Details* |  |
| JCS Services | Grass Cutting August | £240.00 |
| JCS Services | Grass Cutting Oct | £195.00 |
| DTMS Limited | Parish Caretaker - July/Aug/Sept/Oct | £428.40 |
| Wel Medical | Defib Battery | £204.00 |
| Citizens Advice | Donation  | £200.00 |
| Great Yorkshire Air Ambulance | Donation  | £100.00 |
| A E Carter | Clerks Expenses Oct | £65.00 |
| A E Carter | Clerks Wages Oct | £180.00 |
| HMRC | PAYE Oct | £45.20 |
| **TOTAL** |  | **£1,657.60** |
|  |  |  |
| **Receipts to be recorded:**  |  |  |
| *Received From* | *Details* |  |
| HMRC | VAT Claim | £527.36 |
| HMRC | VAT Claim | £316.28 |
| NYCC | Donation towards Grass Cutting | £147.92 |
| **TOTAL** |  | **£991.56** |

10.2 No payments made or monies received prior to or at this meeting.

 **2022/23**

10.3 To consider and approve a mid-year monitoring against budget report. It was resolved that the mid-year

 monitoring budget report be approved. It shows that half-way through the year the Council is under budget in the

 ordinary expenses, by approx. £4578.00. This is due to the payroll charges, donations and hall hire to be paid early 2023.

 However, in the extraordinary expenses, the Parish Council has overspent due to the spending of the CIL funds, external

 Audit charges and the payment of the website. Note that figures in this document will change significantly before

 the end of the financial year on 31/03/22, although the Council will likely finish the year over-budget in Ordinary and

 in extraordinary expenses, as further CIL monies are allocated.

 10.4 To consider and approve a mid-year balance analysis report. It was resolved that the mid-year balance analysis

 report be approved. The report showed that the Council has unallocated funds of £12,438.60 and is in a

 healthy financial position.

 **2023/24 Year**

* 1. To consider and approve or amend draft budget for 2023/24. It was agreed the draft budget be accepted as

 proposed.

* 1. To agree the precept requirement for the 2023/24 financial year. It was agreed an increase of 5% be added to the

 Precept, the sum of £8600 would be requested. This is the first increase in five years.

**11. PARISH PLAY AREAS**

 11.1 Swing Park Improvements/repairs/matters. The Parish Councillors agreed to go ahead with the addition of a Basket

 Swing and new spring rider play equipment and the replacement of the waste bin, this will be installed by

 Streetscape.

 11.2 Annual Swing Park Inspections. It was agreed to request Wicksteed to carry out the Annual Swing Park

 Inspections in spring 2023.

1. **PLANNING AND DEVELOPMENT**

 12.1 The following planning applications were considered at the meeting.

 Planning Application – 22/02548/CAT-Works to fell Conifer tree in a conservation area, Bull Inn Church Street,

 West Tanfield. – It was agreed the Parish Council would submit no objections.

 Planning Application - 22/02315/FUL- Demolition of pig unit shed and partial demolition of adjoining agricultural

 barn, construction of dwellings with amended access and incorporating part of the existing stone barns. Amendment

 to the existing access to serve the residential development and the formation of a new access and driveway to serve

 the main farm buildings. – It was agreed the Parish Council would submit no objections.

 Planning Application 22/02549/FUL and Listed Building consent 22/02588/LBC for first floor rear extension to

 provide an enlarged kitchen area to serve the pub restaurant, Bull Inn, Church Street, West Tanfield. - It was agreed

 the Parish Council would submit no objections.

 12.2 No other applications received for consultation since (see [www.hambleton.gov.uk/planning](http://www.hambleton.gov.uk/planning) for details of recently

 submitted applications).

 12.3 Updates and decisions on applications, appeals and enforcement investigations received since the last meeting.

 Listed building consent for internal and external repairs to Chapter House, Mowbray Terrace, West Tanfield

 was granted.

1. **CORRESPONDENCE –** Clerk to report on items received in the second part of October and early November, as previously

circulated to the Chair and Councillors. Correspondence to note Thank you letters received from Great North Air

 Ambulance Service and Citizens Advice for the recent donations, details on briefings re New North Yorkshire Council,

 appointment of PKF Littlejohn as the external auditor for Yorkshire Areas, information from the Police, Fire and Crime

 Commissioner regarding having your say on anti- social behaviour, launch of public trust and confidence survey and an

 Open forum via zoom on 29 November, 2022.

1. **NEXT MEETINGS -** To be held on Wednesday 11 January, 2023, Ordinary Parish Council Meeting, the meeting will

 commence at 7 pm and be held at the Village Hall, West Tanfield.

**15. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

 Internal Auditor for accounts

 Hits on the Parish Council Website

Meeting closed at 19.45 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**